

## HEALTH AND SAFETY POLICY STATEMENT

This company recognises and accepts its responsibility as an employer to provide a safe and healthy working environment for all its employees by ensuring, so far as is reasonably practicable, that it makes appropriate arrangements for:

- the provision and maintenance of plant and systems of work that are safe and without risks to health
- ensuring the safety and absence of risks to health in connection with the use, handling storage and transport of articles and substances
- the provision of such information, instruction, training and supervision as is necessary to ensure the health and safety at work of all employees
- the maintenance of any place of work in a condition that is safe and without risks to health and the provision and maintenance of means of access and egress that are safe and without such risks
- the provision and maintenance of a working environment for all employees that is safe, without risk to health and adequate as regards facilities and arrangements for their welfare at work

We also accept our responsibilities for the health and safety of other people who may be affected by our activities.

The objectives outlined above will only be effectively pursued and achieved by the joint efforts of management and employees. To this end, this company will :-

- consult with employee representatives, where appropriate
- expect employees to fulfil their legal obligations by ensuring that:-
  - i) They work in a manner which secures their own, their fellow workers' and any other person's safety.
  - ii) They co-operate with management in its attempt to provide a safe workplace by observing safety rules, wearing protective clothing/equipment and using safety devices where provided.
  - iii) They do not interfere with or misuse any equipment etc. provided to secure their safety.
  - iv) They report hazards arising from defects in plant, equipment etc. and the working environment and all accidents to their immediate superior.

Disciplinary action will be taken against any employee, regardless of status, who wilfully or deliberately disregards or who is consistently negligent in conforming to the Company's policy on health, safety and welfare. Where any employee commits any act which puts the health and safety of himself, other employees, members of the public or other persons invited on to the company's premises at risk, that employee may be instantly dismissed.

The policy will be kept up to date, particularly as the business changes in nature and size. To ensure this, the policy and the way in which it has operated will be reviewed every year.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_